Listing photo review worksheet

Ten checks before you publish an edited property photo

Compare the original and edited files at the same crop and scale, then inspect the exported image at full resolution. Use this worksheet for images representing the property's current condition. Review proposed-renovation concepts separately against the intended use and applicable rules.

Source file _____ Edited file _____

Edit requested _____ Reviewer _____ Date _____

Circle one answer per check. Pass = checked and acceptable; Fix = correction needed; Unsure = cannot verify; N/A = not relevant. Note concerns by check number in the log.

01 Room boundaries Pass Fix Unsure N/A

Compare wall junctions, ceiling lines, floor edges, doorways, and room proportions. Flag unexplained movement or expansion.

02 Permanent features Pass Fix Unsure N/A

Count and locate windows, doors, stairs, built-ins, outlets, and fixed lights. Check for invented, removed, or displaced features.

03 Visible condition Pass Fix Unsure N/A

Compare cracks, stains, wear, damaged finishes, and other visible defects. Confirm that the edit has not hidden or repaired them.

04 Materials and color Pass Fix Unsure N/A

Check floors, counters, walls, cabinetry, and trim for changes beyond the requested edit. Watch for unrealistic color correction.

05 Views and surroundings Pass Fix Unsure N/A

Compare window views, neighboring buildings, boundaries, utilities, and landscaping. Inspect sky-replacement edges and unchanged scene details.

06 Furniture and movement Pass Fix Unsure N/A

Check plausible furniture scale, door clearance, walking space, and perspective. Without reliable dimensions, record scale as a visual judgment.

07 Edges and reflections Pass Fix Unsure N/A

Inspect mirrors, glass, railings, thin legs, repeated textures, and overlapping objects. Look for broken shapes, missing reflections, and artifacts.

08 Unintended changes Pass Fix Unsure N/A

Review the whole frame, including areas outside the requested edit. Separate factual changes from personal preferences about style.

09 Original and disclosure Pass Fix Unsure N/A

Keep the original associated with the edited file. Check the current local and platform requirements for labels, captions, and access to originals.

10 Final export Pass Fix Unsure N/A

Open the actual delivery file. Check dimensions, crop, image order, caption, and any required label after resizing or export.

Any Fix or Unsure? Hold the output until the issue is resolved and rechecked.

Photo review log

Use one row per source and edited-file pair. Add check numbers for concerns, record the next action, and update the decision after rechecking. Keep the original file unchanged.

Project or listing reference _____ Batch date _____

Review owner _____ Local or platform policy checked _____

Decision key: Accept = review complete; Rework = changes required; Hold = unresolved question. An Accept decision still requires the appropriate publishing checks.

Source and edited files	Edit or version	Check numbers and action	Decision, reviewer and date

Issue details and recheck notes

Photo / check number _____

What needs to change _____

Action owner _____ Rechecked by / date _____

Outcome _____

Before handoff

Confirm the accepted files match the reviewed versions. Retain the source-to-output record. Verify current platform requirements, original-image access, labels, captions, and final ordering.

A practical review aid for any editing workflow. Prepared by ListingScene. Version 1.0, October 2026.